Placement Offer Form
A compléter en anglais et à renvoyer au plus tard le 15/04/14 à l’adresse suivante (avec la mention « offre de stage secteur scolaire »):

erasup@2e2f.fr

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| **SCHOOL INFORMATION** |
| Name of organization  | Groupe scolaire privé Saint Jean Hulst |
| Address | 26, rue du Maréchal de Lattre de Tassigny  |
| Postal Code  | 78000 |
| City | Versailles |
| Country  | France |
| Telephone | Principal assistant- Ms Gaurat :33 1 39 54 97 84 |
| Fax | 33 1 39 55 28 11 |
| E-mail  | mh-gaurat@saint-jean-hulst.com |
| Website | [www.saint-jean-hulst.com](http://www.saint-jean-hulst.com) |
| Size of organization [nr of employees]: small (≤ 50), medium (51-250), large (> 250) | Medium : 170 teachers and 30 school staff. |
| Short Description of the school  | Private catholic school from primary to high school level, with high standards of education located in the perimeter of Versailles Palace. Prepare the students to follow selective higher education. |

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| **CONTACT PERSON DETAILES** |
| Name | Servane Marouteau |
| Department / Function | In charge of the English at the collège |
| Direct telephone number | 33 1 39 50 28 11 |
| Direct mobile | 33 6 61 12 63 78 |
| Direct e-mail address | s-marouteau@saint-jean-hulst.com |

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| **PLACEMENT INFORMATION**  |
| Department / Function | Language assistant in English |
| Description of activities | Complement the lessons given in class by the teachers. * Reinforce vocabulary and grammar.
* Create an develop interaction between students in English.
* Create activities which allow students to learn about the culture, litterature, arts, sports about your country.
* Participate in the different activities and outings organized by the school.
* Incite the students to speak only English.
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| Duration et period  | From October to May. |
| Working hours / Weekly working hours | 20 hours per week, but you are free during the school holidays ( Two weeks holiday every six weeks). |
| City | Versailles. |
| Help with finding accommodation | We can help the assistant in finding a room in a family, or elsewhere. |
| Other | You can share our team’s life.Possible participation in school trips. |

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| **REQIUREMENTS**  |
| Oral and written language skills  | Spoken and written French needed: level B2. |
| Field of study | Any kind. |
| Computer skills | Not needed. |
| Other | An English- speaking person is needed. |