Placement Offer Form  
A compléter en anglais et à renvoyer au plus tard le 15/04/14 à l’adresse suivante (avec la mention « offre de stage secteur scolaire »):

[erasup@2e2f.fr](mailto:erasup@2e2f.fr)

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| **SCHOOL INFORMATION** | |
| Name of organization | Groupe scolaire privé Saint Jean Hulst |
| Address | 26, rue du Maréchal de Lattre de Tassigny |
| Postal Code | 78000 |
| City | Versailles |
| Country | France |
| Telephone | Principal assistant- Ms Gaurat :33 1 39 54 97 84 |
| Fax | 33 1 39 55 28 11 |
| E-mail | [mh-gaurat@saint-jean-hulst.com](mailto:mh-gaurat@saint-jean-hulst.com) |
| Website | [www.saint-jean-hulst.com](http://www.saint-jean-hulst.com) |
| Size of organization [nr of employees]: small  (≤ 50), medium (51-250), large (> 250) | Medium : 170 teachers and 30 school staff. |
| Short Description of the school | Private catholic school from primary to high school level, with high standards of education located in the perimeter of Versailles Palace. Prepare the students to follow selective higher education. |

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| **CONTACT PERSON DETAILES** | |
| Name | Servane Marouteau |
| Department / Function | In charge of the English at the collège |
| Direct telephone number | 33 1 39 50 28 11 |
| Direct mobile | 33 6 61 12 63 78 |
| Direct e-mail address | [s-marouteau@saint-jean-hulst.com](mailto:s-marouteau@saint-jean-hulst.com) |

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| **PLACEMENT INFORMATION** | |
| Department / Function | Language assistant in English |
| Description of activities | Complement the lessons given in class by the teachers.   * Reinforce vocabulary and grammar. * Create an develop interaction between students in English. * Create activities which allow students to learn about the culture, litterature, arts, sports about your country. * Participate in the different activities and outings organized by the school. * Incite the students to speak only English. |
| Duration et period | From October to May. |
| Working hours / Weekly working hours | 20 hours per week, but you are free during the school holidays ( Two weeks holiday every six weeks). |
| City | Versailles. |
| Help with finding accommodation | We can help the assistant in finding a room in a family, or elsewhere. |
| Other | You can share our team’s life.  Possible participation in school trips. |

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| **REQIUREMENTS** | |
| Oral and written language skills | Spoken and written French needed: level B2. |
| Field of study | Any kind. |
| Computer skills | Not needed. |
| Other | An English- speaking person is needed. |